



## Mobility Fund: Research Dissemination

**What:** The *Mobility Fund – Research Dissemination* will offer a limited number of travel grants to PhD students and postdoctoral researchers wishing to present their work in Partnership activities, such as biannual Project conferences (e.g., the October 2024 CRIMT International Conference), SASE Network K conferences, seminars and symposia organized by Partner Centres and focusing on Project identification, including project identified symposia or streams organized as part of a conference or congress relating to an association (e.g., CIRA, LERA, AIRAANZ, ILERA, etc.).

In either case, matching funding is involved, where half of the requested amount is paid for by the SSHRC Partnership Grant, and the other half by the candidate’s supervisor or co-supervisor.

When applicable, the *Research Dissemination program* will reimburse registration fees up to **Can\$800**. In terms of the reimbursement of travel expenses, the candidate can claim up to a maximum of **Can\$100** (in return travel) if the activity takes place less than 250 km away from the candidate’s institution of study (where he or she is usually based). If the activity takes place more than 250 km away, up to **Can\$2 000** can be claimed (the table below details the maximum amounts that can be reimbursed according to points of departure and destination).

Departing from... /	Going to...	Americas	Europe	Asia	Oceania
Americas		Up to \$1 000	Up to \$1 000	Up to \$1 500	Up to \$2 000
Europe		Up to \$1 000	Up to \$1 000	Up to \$1 000	Up to \$2 000
Asia		Up to \$1 500	Up to \$1 000	Up to \$1 000	Up to \$1 000
Oceania		Up to \$2 000	Up to \$2 000	Up to \$1 000	Up to \$1 000

If additional transport is necessary (taxi, local trains, etc.) between the arrival/departure terminal (airport, train station, etc.) and the site of the conference or accommodation, the candidate can claim an amount of up to Can\$90\$ (maximum of Can\$45 one way and Can\$45 return). Furthermore, if the distance from the institution of origin justifies on-site lodging (e.g., the conference takes place in a different city and the cost of daily commuting would be too high), candidates can request up to **Can\$140** per day for lodging (multiplied by the number of conference days + one; + two if the departure point or the destination is Oceania), in addition of up to **Can\$70** per day in per diems (up to Can\$54 if the activity is taking place in Canada and Can\$70 if it is taking place elsewhere in the world.) Expenses already covered from other sources (e.g., breakfast included with a room reservation or with the conference registration fee, meals taken at domicile or paid by colleagues) should not be included in your request for a refund.

**IMPORTANT:** when these amounts are to be paid in foreign currencies, the applicable exchange rate is the one prevailing at the time the payment of the funds is made.

### NOTE TO APPLICANTS:

As half of the amount will have to be requested (e.g., from a Partner Centre, a Department, a School or Faculty) or paid (e.g., from a research grant) by your supervisor or co-supervisor, it is important that your presentation project be discussed with your supervisor or co-supervisor **in advance** of submitting your

application for financing. The *Mobility Fund – Research Dissemination* is not intended to finance participation in activities (seminars, conferences, congresses, etc.) that are not linked to the Partnership Project. Furthermore, a student cannot receive more than three dissemination grants over the course of his or her program of studies. **IMPORTANT NOTE** : This program is only for reimbursement of expenses associated with a candidate's participation in an in-person event (on-site). For those wishing to be reimbursed for expenses associated with an online activity (virtual and requiring paid registration), there is streamlined application process, the details of which are available at : <https://bit.ly/3mYYS1x>. Please note that reimbursement of registration fees for one or more online activities does not count as one of the three dissemination grants an applicant may receive during their program of study.

**When:** The program has three funding cycles per year; one in the spring (April), one in the summer (August), and one in the fall (December).

**Who:** Applicants must:

- be registered as a full-time PhD student or a postdoctoral fellow;
- be studying under the supervision or co-supervision of a CRIMT Partnership co-researcher (see list in attachment, or on Teams at: <https://bit.ly/47bBbHH>);
- have been accepted (or pending approval) for presentation in an activity organized under the auspices of the CRIMT Partnership Project. The proposed presentation shall be closely linked to their dissertation or postdoctoral project, as well as to the Partnership Project;
- be the author (or co-author) of the communication and be the presenter. **IMPORTANT:** If there is more than one author, only one can receive a research dissemination grant;
- seek, in the context of their work, to contribute to the theoretical and/or empirical understanding of organizational or institutional experimentation.

**How:** Applications must include the following details and documents:

- a short introduction letter, which shall specify the date of first registration into the PhD program or postdoctoral fellowship, the name of the supervisor or co-supervisor, the name and date of the activity for which the funding is sought;
- A copy of the communication proposal (which must have been submitted to the organizers prior to filling in the application for the *Mobility Fund – Research Dissemination*);
- a written proof (e.g., an email from the organizers) that the proposal has been accepted for presentation. **IMPORTANT:** No advance refund will be issued (e.g., for transportation) without a written confirmation that the student's proposal has been accepted for presentation, and no *post facto* refund will be issued without a written proof of participation in the seminar or conference;
- A one-page description of how the paper proposal flows from the candidate's dissertation or postdoctoral project and the expected contribution to the Partnership Project. The ability of the candidate to link his or her research to the Partnership Project is considered essential and will figure prominently in the student funding committee's evaluation. Candidates are invited to consult the Partnership Project grant application (in attachment, or on Teams at <https://bit.ly/3F7xBBb>) and consult their supervisor or co-supervisor for their ideas and suggestions;
- a letter of support from the candidate's supervisor or co-supervisor, stating:
  1. the relevance of the activity at this stage of the student's research program, and the expected benefits of the paper presentation for both the student and the Partnership Project;
  2. his or her engagement to solicit local funds to match CRIMT funding (in a 50/50 ratio) and/or provide it through his or her own research funds (e.g., grants or a research contract) and, in the case of postdoctoral researchers, that alternative sources of funding for the half covered by the Partnership project are not available;
  3. his or her expectations about the potential of the candidate's dissertation or postdoctoral fellowship to contribute: a) to the theoretical and/or empirical understanding of organizational or institutional experimentation; b) to the database of cases of experimentation that the project seeks to build;
  4. his or her willingness to encourage the candidate to participate in CRIMT activities (see the meaning of participation under the **Expectations and Obligations** heading).
- a complete CV, including email and postal addresses;
- copies of all transcripts since first admission to the university, including the most recent. Electronic or photographic copies are preferred (no mailings please).

All requested details and documents should be sent in a single PDF file to Nicolas Roby (nicolas.robby@umontreal.ca), CRIMT's scientific coordinator. The letter of support can, at the discretion of your supervisor, be sent separately (also to nicolas.robby@umontreal.ca). **Deadline for submitting an application is Thursday 14 December, 2023.**

## Evaluation Criteria

- The quality of the paper proposal, its contribution to the candidate's dissertation or postdoctoral fellowship, its link to the overall CRIMT Partnership Project and to the theoretical and/or empirical understanding of organizational or institutional experimentation;
- The academic merit of the candidate;
- The commitment of the candidate's supervisor or co-supervisor to ensure matching funds (equivalent to half of the requested amount).

## Expectations and Obligations

- Upon receiving their research dissemination grant, students will have to confirm (in writing) their intention to attend and participate in CRIMT activities (seminars, round-tables, masterclasses, conferences). Attendance should be in person whenever possible, and, if impossible, online on a computer (either through YouTube Live, by Skype, on Teams or by videoconference). Funded students will also be expected to attend CRIMT's annual doctoral/postdoctoral school (reserved for PhD/postdoctoral students and usually held at the end of October) and CRIMT graduates School day, usually held mid-May.